

**Nasonville Fire District
2577 Victory Highway
Nasonville, Rhode Island 02830**

Monthly Meeting Minutes for September 13, 2016

1. Call to Order:

Chairperson Jenn Zuba called the Operating Committee meeting to order at 6:52 PM.

Members present: Board Members: Jenn Zuba (Chairperson), Bob Allard, Janet Raymond, Gerry Lapierre, Norm Dalpe and Paul Wright.

Others: Christine Chretien (District Clerk), Joe Bourquin (Chief), Ron Lapierre (Treasurer).

Absent: Bettie Hatzell (Vice Chairperson), John Mainville (Tax Collector).

Opening Statement

To the best of our ability we are conducting this meeting in a truthful and proper manner for the residents of the Nasonville Fire District.

2. For the good and welfare of the district.

- Bob Allard asked the Chief if the run card issue had been resolved with Pascoag. Chief felt issue was on the way to being resolved.
- Gerry Lapierre asked if the Chief had received any complaints regarding water issues pertaining to the retention pond for OSP. Chief let the Operating Committee know he had received a call about water being taken from a hydrant on Gig Road. The Chief responded and questioned the driver. Driver stated he had a contract with the Nasonville Water Company to remove up to 65,000 gallons per day. A letter will be written to the water district from the Operating Committee to express the Operating Committee's concern regarding the effect it has on fire suppression.

3. Receive the Tax Collector's Report

Jenn Zuba read the Tax Collector's report. Bob Allard made a motion to accept the Tax Collector's report. Norm Dalpe seconded the motion. All members approved the motion and the motion was passed.

4. Receive Chief's Report

Chief presented his report for activity during the month of August and answered questions asked by the Operating Committee. Bob Allard made a motion to accept the Chief's report. The motion was seconded by Janet Raymond. All members approved the motion and the motion was passed.

5. Approve minutes from the previous month's meeting

The minutes from the August 2016 monthly district meeting were submitted for review. Gerry Lapierre asked that more details be provided in the meeting minutes. A motion to approve the minutes was made by Janet Raymond and seconded by Norm Dalpe. All members approved the motion and the motion was passed.

6. Consider, review, and approve Bills & Receipts

The bills presented by the Treasurer were reviewed by the Operating Committee. Gerry Lapierre asked a question regarding a bill and Chief confirmed that bill was for turnout gear (pants and jackets). Janet Raymond made a motion to approve and pay the bills. Norm Dalpe seconded the motion. All members approved the motion and the motion was passed.

7. Receive the Treasurer's Report

Ron Lapierre presented the Treasurer's report. Ron will move line items for Insurance Prop, Liab & Med to Additional VFIS Ins Coverage and Payroll Station Mon-Sun (3@ 1wk Holiday) and On-Call Paid Coverage (New) to Payroll Station Mon-Sun Detail. Janet Raymond asked a question regarding amount of taxes in arrears to be collected. A report from the Tax Collector will be requested. Gerry Lapierre asked that the Treasurer move \$2,000 from Heat to Firefighting Equipment. The motion to move the funds had been made at a prior meeting. Gerry Lapierre made a motion to accept the Treasurer's report. Bob Allard seconded the motion. All members approved the motion and the motion was passed.

8. Old Business

- a. **Third Party Billing Update** – Jenn Zuba – Reviewed July report. Billed out \$20K, received \$2K.
- b. **Bid for Third Party Receivables** – Jenn Zuba - tabled until next month. Dawson did not submit their report. Meeting with Dawson on September 15, 2016.
- c. **Hiring Committee Update** – Gerry Lapierre – nothing new to report.
- d. **Building Maintenance** – Gerry Lapierre - Gerry reported that the electrician did not show up to complete the electric hook-up of clothes dryer due to an injury. He should be in this week to complete. Gerry also stated that he was made aware of an issue with the drain in one of the bays. Drain needs to be cleared out and covers need to be replaced. He will call the plumber to discuss.

Gerry Lapierre made a motion to amend the agenda based on RI General Law 42-46-6 (b) Notice. He asked that an item be added regarding proposed by law changes. Janet Raymond seconded the motion. All members were in favor and the motion passed.

9. New Business

- a. **Discuss and Finalize Warrant for Annual Meeting in October** – Warrant was discussed and items set. Clerk will send draft copy to Operating Committee members for final approval.
- b. **Sale of Fire Engine** – Chief presented proposition to Operating Committee that Engine 31 be sold because the department does not use it. He stated that North Smithfield, Smithfield and Woonsocket have shown an interest in the vehicle. It is estimated that it could be sold for \$45K to \$65K. He proposed that the funds from the sale be put away for the purchase of a vehicle at some point in the future. Janet Raymond made a motion that the topic be brought to the voters at the annual meeting. Norm Dalpe seconded the motion. Bob Allard and Paul Wright voted against the motion. Jen Zuba, Norm Dalpe, Gerry Lapierre and Janet Raymond were in favor of the motion. Motion passed by majority vote.
- c. **By-Law Changes** – Gerry Lapierre discussed the finalized version of the by-law changes to be presented at the annual meeting. A change will be made to the number of places of notification from five to three. Jen Zuba made a motion to accept the changes. Janet Raymond seconded the motion. All members were in favor and the motion passed.

10. Adjournment

There being no further business, Janet Raymond made a motion to adjourn at 8:40 PM and Norm Dalpe seconded the motion. All members approved the motion and the motion was passed.

Respectfully Submitted,

Christine A. Chretien
District Clerk